

TAPPS 2011 Board Meeting Minutes

Tennessee Association of Professional Process Servers (TAPPS)

Saturday September 24, 2011

1:00 PM – Meeting held at Jim N Nicks Restaurant located at 7004 Charlotte Pike Nashville, TN 37209

Meeting called to order by Marti Miller. In attendance: Marti Miller- President, Joyce Mercer- Vice President, Charles Fineberg- Treasurer, Jim Belli- Secretary, and Rick Cooper- previous year's President.

Board reviews the TAPPS 2011 Annual Convention Minutes from April 9, 2011 in Nashville, TN. Marti Miller motions to approve, Joyce Mercer seconds. All approved.

Review Old News –

- Discuss items that were tabled at the 2011 Convention (Jim Finney Agenda items: Review of Presidents Duties, M. Miller motions to approve, R. Cooper seconds. All approved.
- Legislative fund - setting an amount for the budget towards this fund as \$500.00 per year maximum; M. Miller motions to approve, J. Mercer seconds. All approved.
- Finney's Larry Pritchett Award- J. Belli motions for the award to be established, no Board Member Seconds.
- President have a minimal of one year experience in the Association; no vote at Convention, proposed to table. J. Belli motions for it to be accepted as written, M. Miller seconds the motion. All approved.

Present New Items -

- Ballot voting for TAPPS Election presented by J. Mercer
As written, J. Mercer motions to approve, J. Belli seconds the motion. All approved.
Process reserved for Board creation and approval at the time of the Convention.
- Reimbursement for allocated costs while a TAPPS Officer travels to the annual NAPPS convention presented by J. Mercer
J. Mercer motions "Registration fee" reimbursed to officer that attends. Order of Reimbursement: President, Secretary, Treasurer, Vice President, then, the previous year's President. Attendee to provide a report to the Board – R. Cooper seconds, All approved.
- Board Members notifications on all Expenditures by Treasurer
J. Mercer motions for the item as written, R. Cooper seconds. All approved.

- Setting the location and date for 2012 Convention-
J. Belli motions for Middle TN. M. Miller seconded, all approved.

M. Marti motions for April 1st – 15th. No second. Date will be set and approved by Board at a later time.
- Setting a budget for the Convention & what will be offered. Set a Budget in the area of \$750.00 for Convention costs.
M. Miller motions for budget as written, R. Cooper seconds. All approve.
- Creation of an education program-
J. Belli spoke to Barry Kaley about Education books, plan in the process and NAPPS provides basic materials.
- Discuss the issues with the Badge printer compatibility with J. Belli's computers. J. Belli proposed that the cost of the printer be deducted from the Secretary's stipend of \$599.00. Board denies proposal. J. Belli will continue to work on obtaining the proper computer to work with the Badge maker. J. Belli will create Badges with an alternate system.

Committee Report-

- Education Committee- J. Belli: No activity to date/ no change
- Website Committee – J. Belli: Invoice submitted to Host (vote to continue or change) M. Miller to change Go Daddy web hosting to J. Belli to maintain – M. Miller motions, R. Cooper seconds
- Legislative Committee- C. Fineberg stated that both Bills in TN were tabled until next session. (HB790) (SB0647) & (HB0991) (SB1804)

President's Report-

- M. Miller states that she will be resigning due to personal family reasons resulting in her moving to Florida. Time table was set for the end of October.
- No further report.

Treasurer's Report-

- C. Fineberg states that he will be resigning due to personal health reasons. Time frame to depend on changing TAPPS accounts to the Secretary until the Convention.
- Current balance in the TAPPS checking account: \$981.81. Statements from February, March, April of 2010, and August 2010 through August 2011 provided to the Board. May, June, July 2010 not included.
- The TAPPS checking account to be moved over to the TAPPS new EIN for the N Corporation.
- No report on the IRS status, waiting on application results. All debts paid to date.

Secretary's Report-

- New Members: Anthony Rixie (received paperwork regarding restoration of rights) John Roberts vote, Al Herzog vote.
- Petty cash – receipts and funds: approximately \$60.00 in cash, \$40.00 in receipts
- Membership numbers- The website indicates approximately 63 active. Review of paid active members will be conducted.
- Creation of a Time/ Guide line for future secretaries to be maintained, J. Belli motions, M. Miller seconds. All approved.

Open Discussion-

- Convention notice of intention to attend to be received by March 15 or two weeks prior to the Convention or the cost to increase to 50% over the original amount. No motions.
- J. Belli motions that the Board get reimbursed for the lunch but not for travel. J. Mercer seconds. M. Miller and C. Fineberg state that there is no money in the TAPPS budget for reimbursement. Motion denied.

4:00 PM – Marti Miller moved to adjourn the meeting. C. Fineberg seconds. All Approved.