

TAPPS BOARD MEETING MINUTES  
October 13, 2012  
Knoxville, TENNESSEE

**12:00 AM** O'Charlies Restaurant, Knoxville TN

1. Rick Cooper (RC) - Call to Order – *Present:* President Rick Cooper, Vice President Joyce Mercer, Treasurer Barry Kaley, Secretary Jim Belli, Member Tom Mercer, Member Benny Walker.
2. Review and approve Annual Convention Minutes: March 31, 2012 Saturday Barry Kaley (BK) Motions to approve, Jim Belli (JB) 2nds, All Approved (AA)

**Review Old News-**

1. Review and discuss NAPPS Membership: Active Charter Members have a page on the Docket Sheet, inquire with Claire at NAPPS regarding this. Funds received (Treasurer's Report) TAPPS Membership credit paid back to TAPPS per member. (\$10.00 per member)

**New Items –**

- Website and Cost: Website Chairmen J. Belli, presented the cost, \$250.00 per year for hosting and maintenance. Website invoice from Graphic Lynx Design: \$250.00 Amount paid by BK was \$500.00: Double Invoice from March and April.
- JB motions to leave the difference as credit for 2013-2014, Joyce Mercer (JM) 2nds. AA
- BK inquires about metadata and how many hits the website receives. Tabled and inquiry to be made with provider.
- JB introduced the possibility of having an interactive page to submit cases to other members. Follow up with provider. BK inquires about the .com, .net forwarding to our .org site. Inquiry to follow up.
- Board discussion regarding sending flowers, cards, etc. to members when ill or have a loss in the group. No board vote to move forward; BK and JB maintaining a separation of professional and personal. Provide information to members of events.

## **Committee Reports –**

1. Education Committee- JB discussed with NAPPS' John Perez regarding power point, etc. JB moves to have RC appoint BK as Education Committee Chair. BK estimates having an educational program available by 2013 Convention. BK to assist in creating a TAPPS Educational program for TAPPS & Non TAPPS with cost to attend to each attendee. The instructor would be reimbursed for the time. JB suggest that in the future to hold the training the Friday before the Saturday Convention date and supplementing any NAPPS training with a one hour TAPPS training; BK presents Safety, Ethics, and Procedures.

2. By-Law Committee – BK states all by-laws are up to date.

Regional Committees: West TN (Don Sargent) Mid TN (Ray Roberts) East TN (Tom Mercer)

3. Open discussion on Committees.

West: Sue Lynch- no report.

Middle: Corey King- no report

East: Barry Kaley – meetings open to non- members as a recruiting tool.

**President's Report-** no report

## **Treasurers Report-**

1. Account Status; as of 10/12/12

Beginning Balance: \$6192.01

Less (1) Unclear Check (\$500.00) Graphic Lynx

Balance: **\$5692.01**

2. IRS Status: paid and status up to date.

## **Secretaries Report -**

1. New Members- (0)
2. Petty Cash- (0) after Convention costs.
3. Membership numbers- 42

2:00 PM – JM moves for a break. JB 2nds, AA

2:10 PM – Open discussion

JM: regarding Convention Date & Speakers – March 23, 2013 as a possible date.

JB to inquire with hotels on dates and locations; JM & RC to inquire about speakers

Speakers to have 30-45 minutes: Vendors to have 15 – 30 minutes.

Subjects to cover: Liability, E&O insurance, use of Skip Tracing, Vendor Software; case management.

**4:00** – Move to Adjourn. RC motions to adjourn; JM 2nds AA